

LAKE OF THE WOODS DISTRICT HOSPITAL
Regular Meeting of the Board of Directors
Thursday, June 2, 2011, Hospital Boardroom

PRESENT: B. Anderson, M. Balcaen, L. Brown, A. Cameron, Dr. R. Diamond, M. Matheson, O. Mejia, D. Munro, J. Reid, F. Richardson (Acting Chair), Dr. S. Wiebe, C. Gasparini,
REGRETS: Dr. K. MacDonald, B. McCallum, M. Mymryk

AGENDA ITEMS	DISCUSSION	ACTION
1. Call to Order	F. Richardson, Chair, called the meeting to order at 5:08 p.m.	
2. Adoption of Agenda	Moved by B. Anderson and seconded by J. Reid that the regular meeting agenda be approved as circulated.	Motion#11/6/1 Carried
3. Adoption of Minutes	Moved by J. Reid and seconded by A. Cameron that the minutes of the regular meeting of the Board of Directors held on May 5, 2011 be approved as circulated.	Motion#11/6/2 Carried
4. Business Arising	No business arising.	
5. Education	No scheduled education.	
6. Committee Reports	<p>6.1 Ownership/Linkages</p> <p>B. Anderson reported the following:</p> <ul style="list-style-type: none"> Met with Chamber of Commerce representatives on May 19, 2011. The organization is interested in assisting in lobbying efforts for a new hospital and would welcome an invitation to attend the Building a Future committee meetings. O/L committee members were informed that the hospital may want to take advantage of grants and guaranteed loans available locally through an application process. Board members were also invited to attend Chamber meetings. A follow up meeting with the Seniors Coalition will take place on June 8, 2011. A meeting with physicians will tentatively take place in late June. There is limited interest from KACL to meet. A major revision of the O/L presentation will be undertaken this summer in order to incorporate recent changes in legislation and a greater emphasis on future focus. 	Information
	<p>6.2 Governance</p> <p>M. Matheson reported the following:</p> <ul style="list-style-type: none"> New board member Orientation agenda was circulated and reviewed. New members will be invited to attend O/L and Governance committee meetings in June. Administration will provide new board member orientation in August. At the September board meeting, new members will be formally introduced, will receive mentoring assignments and all members will confirm committee selection. A formal orientation session will take place on September 16 & 17. Dr. Wiebe suggested that new physician representatives on the Board should also be included in orientation sessions. 	Information

	<p>6.3 Building a Future</p> <p>C. Gasparini reported the following:</p> <ul style="list-style-type: none"> Part B of the capital pre-proposal has been circulated to members of the committee and our Ministry of Health representative for review and suggestions. It is anticipated that the document will be submitted to the LHIN for consideration early next week. It is unknown when a response will be received. 	Information
	<p>6.4 Quality</p> <p>F. Richardson reported the following:</p> <ul style="list-style-type: none"> The committee met on May 17th and will continue to meet monthly with the exception of July and August. A reporting schedule on the status of the six recommendations out of the Quality Improvement Plan by those individuals responsible for follow up is being developed. 	Information
7. Executive Limitations Items	<p>7.1 EL-3 Financial Condition & Activities – Review</p> <p>After review and discussion of policy EL-3 Financial Condition & Activities, it was agreed that there was no need to revise the policy.</p>	No change
	<p>7.2 EL-7 Communication & Support to the Board – Review</p> <p>After review and discussion of policy EL-7 Communication & Support to the Board, it was agreed that there was no need to revise the policy.</p>	No change
8. Monitoring CEO Performance	<p>8.1 EL-3 Financial Condition & Activities</p> <p>Moved by B. Anderson and seconded by J. Reid that the Board of Directors has assessed the monitoring report on EL-3 Financial Condition & Activities and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of Item #4 which was listed as partially compliant.</p>	Motion#11/6/3 carried
	<p>8.2 EL-7 Communication & Support to the Board</p> <p>Moved by J. Reid and seconded by M. Matheson that the Board of Directors has assessed the monitoring report on EL-7 Communication & Support to the Board and found that it demonstrated compliance with a reasonable interpretation of the policy.</p>	Motion#11/6/4 carried
9. Monitoring Board Performance	<p>9.1 GP-6 Chairperson's Role</p> <p>The monitoring report on GP-6 Chairpersons Role, completed by A. Cameron was reviewed. At their next meeting, the Governance committee in collaboration with the Board Chair, will discuss the development of a governance action plan.</p>	For follow up by the Governance Committee
	<p>9.2 GP-8.8 Quality Committee Terms of Reference</p> <p>Moved by O. Mejia and seconded by J. Reid that Policy GP-8.8 Quality Committee Terms of Reference be approved as circulated.</p> <p>M. Matheson noted that in consideration of the importance of this committee and its work, it was agreed that the committee should function under its own terms of reference.</p>	Motion#11/6/5 Carried
10 Governance Process Decisions	<p>10.1 Foundation Board Nomination</p> <p>Moved by M. Matheson and seconded by B. Anderson that the nomination of Kris Tittlemier to the Lake of the Woods District Hospital Foundation Board of Directors be approved.</p>	Motion#11/6/6 carried

11. Information Requested by the Board	<p>11.1 President & CEO Report</p> <p>Mr. Balcaen reviewed his report as circulated (attached). Mr. Balcaen's education report on the OHA Innovation & Leadership in Rural & Northern Health Care Conference will be circulated to board members by email tomorrow.</p> <p>Additions: According to the local media, the interim LTC beds at Pinecrest will be opened shortly. The Hospital has heard no official announcement of this.</p> <p>11.2 Chief of Staff Report</p> <p>The Chief of Staff report was moved to the in-camera meeting due to the confidential nature of the items.</p>	<p>Information</p> <p>Moved to in-camera</p>
12. Recess	<p>A recess of the regular meeting was called at 6:42 p.m. to move to the In-camera session and the Annual General Meeting.</p>	
13. Re-Convene	<p>The regular meeting was reconvened at 8:15 p.m. C. Harasemchuk, newly elected Board Director, was present for this portion of the meeting.</p> <p>Election of Officers</p> <p>Mr. Balcaen, President and Chief Executive Officer, assumed the position of Chair for the next portion of the meeting. Elections for the positions of Board Chair and Board Vice Chair for a one year term of office followed.</p> <p>Mr. Balcaen called for nominations from the floor for Board Chair.</p> <p>Moved by J. Reid and seconded by B. Anderson that Fred Richardson be nominated for the position of Chair of the Board of Directors.</p> <p>There being no further nominations, Fred Richardson was acclaimed Chair of the Board of Directors.</p> <p>Upon assuming the position of Chair, F. Richardson called for nominations for the position of Vice Chair.</p> <p>Moved by J. Reid and seconded by O. Mejia that Dale Munro be nominated for the position of Vice Chair of the Board of Directors.</p> <p>There being no further nominations, Dale Munro was acclaimed Vice Chair of the Board of Directors.</p> <p>Moved by A. Cameron and seconded by J. Reid that Mark Balcaen be appointed Secretary-Treasurer of the Board of Directors.</p>	<p>Motion#11/6/7 Carried</p> <p>Motion#11/6/8 Carried</p> <p>Motion#11/6/9 Carried</p>
14. Adjournment	<p>The regular meeting was adjourned at 8:20 p.m.</p>	

Chair

President & CEO

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