

**LAKE OF THE WOODS DISTRICT HOSPITAL**  
**Regular Meeting of the Board of Directors**  
**Thursday, March 1, 2012, Hospital Boardroom**

**PRESENT:** B. Anderson, M. Balcaen, Dr. J. Beveridge, L. Brown, Dr. R. Diamond, G. Kakeeway, Dr. K. MacDonald, O. Mejia, D. Monteith, D. Munro J. Reid, F. Richardson (Chair), C. Gasparini

**REGRETS:** C. Harasemchuk, M. Matheson, M. Mymryk

**GUEST:** M. Copenace

AGENDA ITEMS	DISCUSSION	ACTION
1. <b>Call to Order</b>	F. Richardson, Chair, called the meeting to order at 5:01 p.m.	
2. <b>Adoption of Agenda</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by B. Anderson that the regular meeting agenda be approved with the addition of 6.7 CEO Evaluation and Compensation.	Motion#12/3/1 Carried with addition
3. <b>Adoption of Minutes</b>	<b>Moved</b> by J. Reid and <b>seconded</b> by D. Monteith that the minutes of the regular meeting of the Board of Directors held on February 2, 2012 be approved with revision under Agenda Item 5. Foundation Presentation.	Motion#12/3/2 Carried with revision
4. <b>Business Arising</b>	No business arising.	
5. <b>Education</b>	Board members were provided with an additional four of the twelve You Tube videos, produced by the Seven Generations Education Institute, on various topics on First Nation people and health. The videos presented at this meeting included: <ol style="list-style-type: none"> <li>1. Making Aboriginal Clients Comfortable</li> <li>2. Gaining the Trust of a Patient</li> <li>3. Family Dynamics</li> <li>4. Role of Elders</li> </ol> M. Copenace was present to answer questions and provide feedback following the videos. G. Kakeeway suggested posting signage for patients, advertising Aboriginal Services offered by LWDH.	Information
6. <b>Committee Reports</b>	<b>6.1 Ownership/Linkages</b>  B. Anderson reported the following: <ul style="list-style-type: none"> <li>• Held a meeting with Mental Health and Addiction Services on February 14, 2012.</li> <li>• Many helpful suggestions and comments were received. Suggestions included: <ul style="list-style-type: none"> <li>○ Compiling a list of services offered by each organization.</li> <li>○ More physicians and a walk-in clinic.</li> <li>○ A private disclosure area for patients presenting to Emergency.</li> <li>○ More education programs.</li> </ul> </li> <li>• Expressed the need to deal with issues in the community prior to patients being discharged and returning home, because any progress made is then damaged.</li> <li>• Will be meeting with the Beaver Brae guidance counselor to further discuss the committee roles and health issues.</li> </ul>	Information
	<b>6.2 Governance</b>  F. Richardson reported the following on behalf of M. Matheson: <ul style="list-style-type: none"> <li>• Will be reviewing the Ends in the fall as a group, following</li> </ul>	Information

	<p>review of the Drummond Report.</p> <ul style="list-style-type: none"> <li>Education is ongoing; D. Monteith attended a conference in Toronto and found it very beneficial. She will submit a Board Education Report.</li> </ul>	
	<p><b>6.3 Building a Future</b></p> <p>M. Balcaen reported:</p> <ul style="list-style-type: none"> <li>Senior Management and F. Richardson met with S. Campbell, MPP and discussed hospital and community issues as well as our goals.</li> <li>Still waiting to hear back regarding our two large proposals submitted to the Ministry, which are being looked at.</li> </ul>	Information
	<p><b>6.4 Quality</b></p> <p>F. Richardson reported:</p> <ul style="list-style-type: none"> <li>Meeting every two weeks to get the targets of the QIP2 established and finalized. A list of final targets will be circulated for approval at the next Board Meeting.</li> <li>A final evaluation of last year's plan has to be completed by the end of March.</li> <li>Still waiting for information tied to executive compensation.</li> </ul>	Information
	<p><b>6.5 Governance Accreditation</b></p> <p>M. Balcaen reported:</p> <ul style="list-style-type: none"> <li>Will be calling a meeting in the next couple of weeks. Did very well on the survey, with only a couple of areas that have to be addressed by the Board.</li> </ul>	Information
	<p><b>6.6 Nominating</b></p> <p>F. Richardson reported:</p> <ul style="list-style-type: none"> <li>Actively advertising for four (4) Board Member positions and advertisements have been placed.</li> </ul>	Information
	<p><b>6.7 CEO Evaluation and Compensation</b></p> <p>F. Richardson reported:</p> <ul style="list-style-type: none"> <li>Received information from the OHA. Meeting was called for March 22, 2012 at 12:00 p.m.</li> </ul>	Information
<b>7. Consent Agenda</b>	No consent agenda.	
<b>8. Governance Process Items</b>	<p><b>Policy Revisions for Approval</b></p> <p>Recommended revisions to the policies noted in the following motion were reviewed.</p> <p><b>Moved</b> by B. Anderson and <b>seconded</b> by J. Reid that the Board of Directors approve revisions to policies EL-1 Planning – Hospital Strategic Plan; EL-5 Treatment of Clients; EL-7 Communication &amp; Support to the Board; EL-9 Leadership Capacity &amp; Continuity with the suggested revisions.</p> <p>EL-8 Compensation &amp; Benefits has been deferred to the next meeting.</p>	<p>Motion#12/3/3 with revisions</p> <p>Deferred</p>
<b>9. Executive Limitations Items</b>	<p><b>9.1 EL-5 Treatment of Clients – Review</b></p> <p>As per Item #8, revisions to policy EL-5 Treatment of Clients have been reviewed and approved.</p>	Revised as per Item #8
	<p><b>9.2 EL-10 Significant Service Changes - Review</b></p> <p>After review and discussion of policy EL-10 Significant Service</p>	

	Changes, it was agreed that there was no need to revise the policy at this time.	
<b>10. Monitoring CEO Performance</b>	<b>10.1 EL-5 Treatment of Clients</b> <b>Moved</b> by D. Monteith and <b>seconded</b> by J. Reid that the Board of Directors has assessed the monitoring report on EL-5 Treatment of Clients and found that it demonstrated compliance with a reasonable interpretation of the policy with the exception of #5 which will be compliant by March 5, 2012.	Motion#12/3/4
	<b>10.2 EL-10 Significant Service Changes</b> <b>Moved</b> by J. Reid and <b>seconded</b> by D. Monteith that the Board of Directors has assessed the monitoring report on EL-10 Significant Service Changes and found that it demonstrated compliance with a reasonable interpretation of the policy.	Motion#12/3/5 carried
<b>11. Monitoring Board Performance</b>	<b>11.1 GP-8.5 CEO Evaluation &amp; Compensation</b> As per a recommendation by M. Matheson, J. Reid, CEO Evaluation & Compensation committee member, will complete the report on this policy for next meeting.	Deferred J. Reid
	<b>11.2 GP-16 Handling Operational Complaints</b> The monitoring report on GP-16 Handling Operational Complaints, completed by B. Anderson, was reviewed.	
<b>12. Information Requested by the Board</b>	<b>12.1 President &amp; CEO Report</b> M. Balcaen's report was circulated for review (attached). <b>12.2 Chief of Staff Report</b> Dr. MacDonald reviewed his report as circulated with the exception of those items of a confidential nature (which were moved to in-camera). <b>12.3 VP Patient Services Report</b> L. Brown reviewed her report as circulated (attached). <ul style="list-style-type: none"> <li>Correction: As of January 31<sup>st</sup> there are 13 ALC patients in hospital.</li> </ul> <b>12.4 VP Community Programs Report</b> No report. <b>12.5 VP Corporate Services Report</b> C. Gasparini reviewed her report noting that financial statements to January 31, 2012 indicate that we continue to operate in a surplus position of \$32,389.00. (Report attached)	Information
<b>13. Adjournment</b>	The meeting was adjourned at 6:48 p.m.	

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Chair

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President & CEO

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